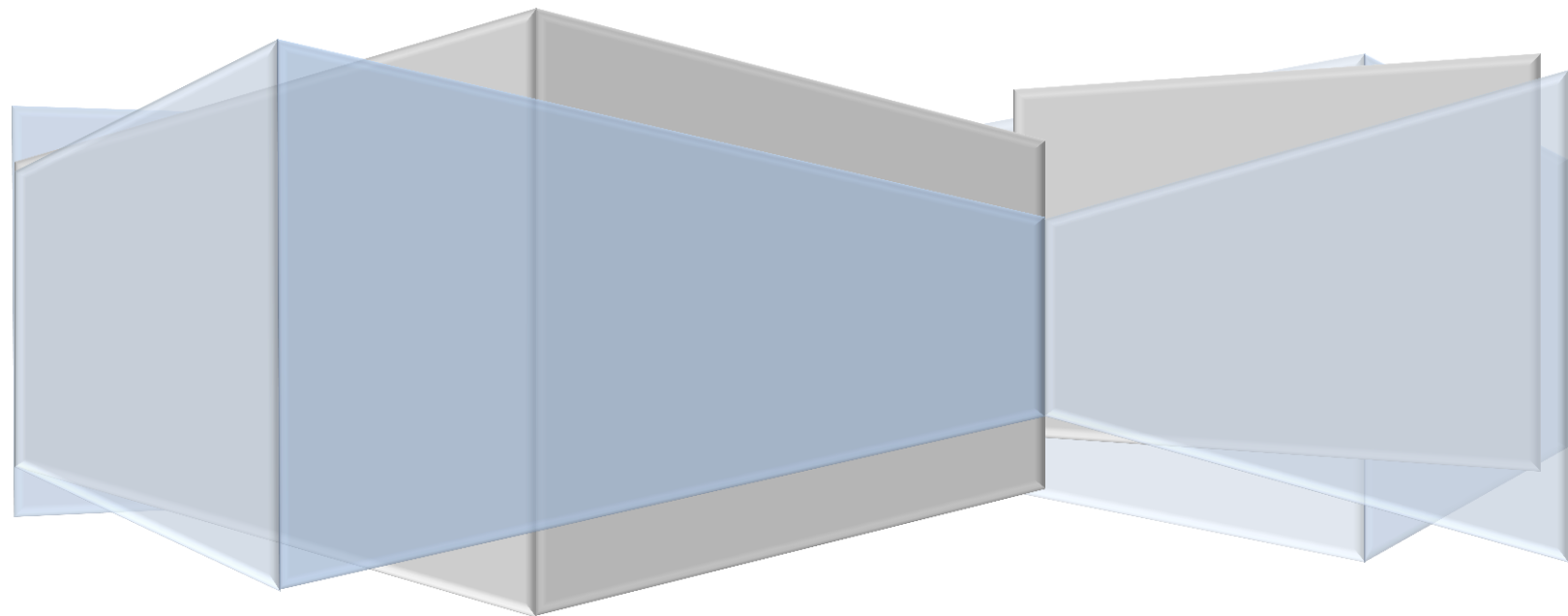


*South Carolina Department of Revenue*

**Motor Fuel Online Reporting System**

Tankwagon Importer



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## INTRODUCTION

Effective July 11, 2012, the South Carolina Department of Revenue has implemented a web-based system to provide the option to submit Tankwagon Importer Returns and remit fees electronically at no charge.

Please note that filing via the web requires electronic payment of the user fees required to be remitted. Options will be available for payment by ACH credit and ACH debit only. No paper checks can be accepted for payment of liabilities reported on web filed vouchers. The payment method is required to be selected at the time of registration.

The method of issuing refunds shown due on a return has not changed. All refunds will be issued manually once the electronic return is received and verified.

Effective July 1, 2012, specific product codes for gasohol and biodiesel will be required. They are as follows:

*Gasohol- E01-E99 replaces "roll-up" product code 124 to reflect the percentage of fuel grade ethanol blended with gasoline. Pure, unblended fuel grade ethanol should be reported as E00, replacing product code 123.*

*Biodiesel- B01-B99 replaces "roll-up" product codes 284 and 170 to reflect the percentage of biodiesel blended with undyed diesel fuel. Pure, unblended biodiesel should be reported as B00.*

*Biodiesel- D01-D99 replaces "roll-up" product codes 284 and 171 to reflect the percentage of biodiesel blended with dyed diesel fuel. Pure unblended, dyed biodiesel should be reported as D00.*

### Registration

To register for web filing, complete the D-155 Registration application located on our web site at [www.sctax.org](http://www.sctax.org), select Motor Fuel/E-Services. If assistance is required with the registration process, please contact:

#### Electronic Services

Help Desk (Columbia area)	<b>803-896-1715</b>	Help Desk (Toll Free)	<b>1-800-476-0311</b>
E-mail Address	<a href="mailto:edi@sctax.org">edi@sctax.org</a>	FAX	<b>803-896-1779</b>
Mailing Address	<b>South Carolina Department of Revenue EFT/EDI Help Desk Columbia SC 29214-0016</b>		

### Payment Options

ACH Credit – Please complete the D-128

### Filing Returns

If assistance is required for filing motor fuel returns via the web-based system, please contact:

#### Motor Fuel Section

Filing Assistance	<b>803-896-1990</b>
E-mail Address	<a href="mailto:motfuellic@sctax.org">motfuellic@sctax.org</a>

To Sign In, you will need user Id and password from DOR Electronic Services.

User Name:  Password:

 *South Carolina Department of Revenue*

Password Assistance

**Now you will need to change password.**

Enter current password (password that was given)

Enter New password (create)

Confirm New Password

Click change password

[User Profile](#)

Your password has expired. Please enter a new password.

[Change Password](#)

Current Password:

New Password:

Confirm New Password:

[Change Profile](#)

Current Password:

Email Address:

Security Question:

Security Answer:

**Now change profile.**

Enter current password (the new password that you choose)

Security Question: select from list

Enter Security Answer

Click update profile

[User Profile](#)

Your password has expired. Please enter a new password.

[Change Password](#)

Your password has been changed.

[Change Profile](#)

Current Password:

Email Address:

Security Question:

Security Answer:

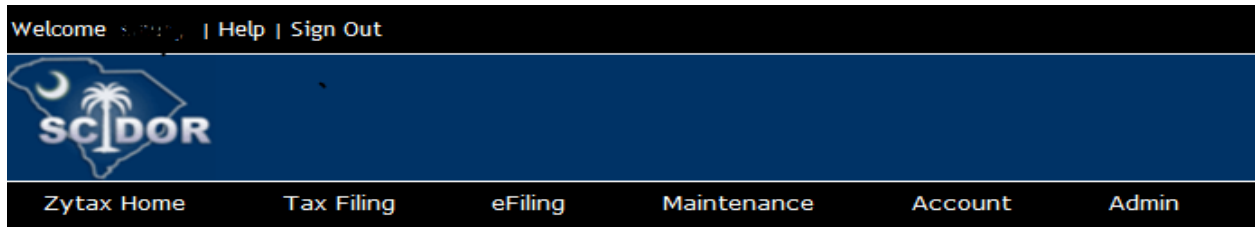
## Business Entities and the Master Company Data Base

Many business entities are already set up in the Department of Revenue’s motor fuel data base. All licensed motor fuel accounts that are not sole proprietors will appear in the drop down boxes needed to schedule transactions.

Only business entities for Master Company ID 0 may be viewed by all users. When a filer adds a business entity it is not entered into the Master Company. Only the filer and the Department of Revenue may view business entities entered by a filer.

Before creating a filer business entity, review the Motor Fuel Data Base using the following steps:

1. From the Zytax Home Page choose the Maintenance Tab



2. From the drop down menu choose Business Entities

Business Entities							
Add New Record							
Master Company ID	Legal Name	Id Type	Id Code	Custom Id	Effective Date	Obsolete Date	City
172	Best Oil Company	FEIN	999000999		01/01/2009		
172	Carrier A	FEIN	789789789		01/01/2009		
172	Carrier B	FEIN	888080888		01/01/2009		
172	Carrier C	FEIN	111080111		01/01/2009		
172	Fuel Dealer	FEIN	222000222		01/01/2009		
172	Fuel Transporter	FEIN	234565432		01/01/2009		
172	Independant Petroleum Company	FEIN	999111999		01/01/2009		
172	Petroleum Dealer	FEIN	111000999		01/01/2009		
172	Quality Petroleum Company	FEIN	444777999		01/01/2009		
172	Tank Lines	FEIN	444222444		01/01/2009		

3. Review the entity names to determine if the filer entities exist in the Master Company. Use the Filter Option located at the far right to create a filter to speed the verification.

Business Entities							
Filter   Refr							
Custom Id	Effective Date	Obsolete Date	City	Region/State	Country	Updated Date	

- Click on any company row and choose the Business Accounts Tab to see what business types have been assigned in the Master Company.

Zytax - Business Entity *South Carolina Department of Transportation*

Legal Name: col 2      Effective Date: 5/1/2011  
 Trade Name: col 2      Obsolete Date:   
 Name Control:      Id Type: FEIN  
 Custom Id Code:      Id Code: 290000000

Address    Business Accounts    Business Entity Alternates    Schedule Profiles

Add New Record      Filter | Refresh

	ID	Country	Jurisdiction	Business Type	Business Subtype	Custom Id	Effective Date	Obsolete Date	Locked Date	License Number	Change Ind	
	12062	United States	*	Buyer	None		05/01/2011			290000000	M	✗
	12074	United States	*	Carrier	None		05/01/2011			290000000	M	✗
	12075	United States	*	Consignor	None		05/01/2011			290000000	M	✗
	12076	United States	*	PositionHolder	None		05/01/2011			290000000	M	✗
	12077	United States	*	Seller	None		05/01/2011			290000000	M	✗

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Only enter a business entity if it does not already exist for the required business type (buyer, seller, etc.) in the Master Company.

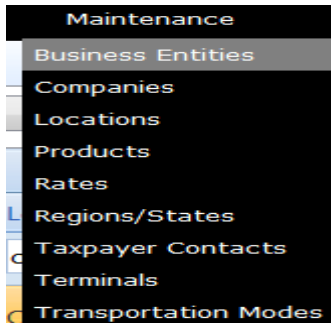
Please contact the Motor Fuel Section at 803-896-1990 for assistance or questions concerning business entities.

## Business Entities – Add New Record

Business Entity information will only be entered once. Business entities are companies or individuals that the filer does business with whose information is required for completing the schedule information for a return. Examples are Consignor, Seller,

Click on the Maintenance tab

Select Business Entities from drop down box



Click Add New Record

Business Entities							
Add New Record							
Master Company ID	Legal Name	Id Type	Id Code	Custom Id	Effective Date	Obsolete Date	City
172	Best Oil Company	FEIN	999000999		01/01/2009		
172	Carrier A	FEIN	789789789		01/01/2009		
172	Carrier B	FEIN	888080888		01/01/2009		
172	Carrier C	FEIN	111080111		01/01/2009		
172	Fuel Dealer	FEIN	222000222		01/01/2009		
172	Fuel Transporter	FEIN	234565432		01/01/2009		
172	Independant Petroleum Company	FEIN	999111999		01/01/2009		
172	Petroleum Dealer	FEIN	111000999		01/01/2009		
172	Quality Petroleum Company	FEIN	444777999		01/01/2009		
172	Tank Lines	FEIN	444222444		01/01/2009		

Then 'Add New Record' icon is used to create a new business entity.

In following fields enter: **Company Legal Name, Trade name, Effective Date, ID type (click dropdown box to select type) and Id Code (FEIN or Social Security Number)**

**Then click Insert**

The screenshot shows the 'Zytax - Business Entity' form with the following fields and values:

- Legal Name: [Redacted]
- Trade Name: [Redacted]
- Effective Date: [Redacted]
- Id Type: FEIN
- Id Code: [Redacted]

The 'Insert' button is located at the bottom center of the form.

Determine if the entity will be entered as one or more of the following:

Consignor – Company/individual that hired filer as the carrier/transporter.

(If the filer transporters their own product, enter the filer company as a consignor.)

Seller – Terminal supplier that shows as the supplier on the terminal issued bill of lading.

Buyer – Company/Individual to whom the product was delivered.

Next click Business Accounts tab

Click Add New Record

The screenshot shows the 'Zytax - Business Entity' form with the 'Business Accounts' tab selected. The 'Record inserted.' message is visible above a table with one record.

ID	Country	Jurisdiction	Business Type	Business Subtype	Custom Id	Effective Date	Obsolete Date	Locked Date	License Number	Change Ind
39527	United States	*	Buyer	None		06/01/2010			123123123	M



For Business Type click on drop down button

Legal Name: JJJ Bus Ent  
 Trade Name: JJJ Bus Ent  
 Name Control: JJJ  
 Custom Id Code:   
 Effective Date: 6/1/2010  
 Obsolete Date:   
 Id Type: FEIN  
 Id Code: 123123123

ID	Country	Jurisdiction	Business Type	Business Subtype	Custom Id	Effective Date	Obsolete Date	Locked Date	License Number	Change Ind
	United States	*	Buyer	None		6/1/2010			123123123	

From the drop down menu select the business type that describes the business entity. When your company has more than one relationship with that business entity you will need to click on Add New Record to assign the business type based on each relationship with the entity.

Buyer  
 Carrier  
 Consignor  
 Position Holder  
 Seller

Click on checkmark to insert



Below is an example of a business entity assigned with all business types.

Legal Name: col 2  
 Trade Name: col 2  
 Name Control:   
 Custom Id Code:   
 Effective Date: 5/1/2011  
 Obsolete Date:   
 Id Type: FEIN  
 Id Code: 290000000

ID	Country	Jurisdiction	Business Type	Business Subtype	Custom Id	Effective Date	Obsolete Date	Locked Date	License Number	Change Ind
12062	United States	*	Buyer	None		05/01/2011			290000000	M
12074	United States	*	Carrier	None		05/01/2011			290000000	M
12075	United States	*	Consignor	None		05/01/2011			290000000	M
12076	United States	*	PositionHolder	None		05/01/2011			290000000	M
12077	United States	*	Seller	None		05/01/2011			290000000	M

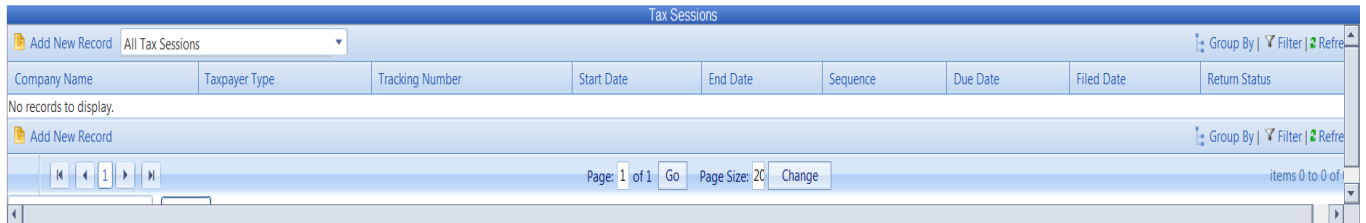
## Creating Return/Tax Session

From the Tax Filing tab

Select Tax Sessions from dropdown list



Click Add New Record



Select Tankwagon Importer from the Taxpayer Type dropdown list.

Enter the begin period covered date for the return.

Click outside the entry field and the End Period Date will be populated.

Click the create session button.

The screenshot shows the 'Zytax - Create Session' form. The fields are: Country (United States), Jurisdiction (South Carolina), Taxpayer Type (Tankwagon Importer), Terminal Code (Select a Terminal), Begin Period Date (9/1/2012), End Period Date (9/30/2012), and Sequence (0). There is a 'Create Session' button at the bottom. The form also includes a 'Original session' dropdown menu and a copyright notice: 'Copyright © 2005 - 2012 FuelQuest'.

Close out the Record inserted menu

Record inserted.

Country: United States

Jurisdiction: South Carolina

Taxpayer Type: Tankwagon Importer

Terminal Code: Select a Terminal

Begin Period Date: 9/1/2012

End Period Date: 9/30/2012

Sequence: 0

Original session

Create Session

Copyright © 2005 - 2012 FuelQuest

Right click on the row for the Tankwagon Importer session that was added  
From context menu, select Schedule Transactions

Taxpayer Type	Terminal Code	Tracking Number	Start Date	End Date	Sequence	Due Date	Filed Date	Return Status
Annual Terminal Operator			01/01/2012	12/31/2012	0	02/26/2013	06/07/2012	Passed
Monthly Terminal Operator			10/01/2012	10/31/2012	0	11/22/2012		Passed
Tankwagon Importer			09/01/2012	09/30/2012	0	10/22/2012		
Supplier			09/01/2012	09/30/2012	0	10/22/2012		
Tankwagon Importer			08/01/2012	08/31/2012	0	09/24/2012	06/07/2012	Passed

Select schedule type from dropdown list to add.

Next, click Add New Record

1A: Gallons Received User Fee Paid

1A: Gallons Received User Fee Paid

3A: Gallons Imported Tax or User Fee Free By Tankwagon From \_\_\_\_\_

5: Gallons Delivered Subject to User Fee

6F: Gallons Sold - Dyed Diesel and Heating Fuel

8: Gallons Sold to the US Government

9C: Gallons Sold to SC Department of Education School Bus Program

10: Gallons Sold - Other Exempt Sales

Enter all schedule information requested on the entry screen.

Click Insert to accept entry.

Some data will remain from the previous transaction to speed the entry process.

The screenshot shows a software window titled "Zytax - Schedule Transaction". On the left is a vertical list of labels: Schedule Code, Product Code, Carrier, Mode, Origin, Destination, Supplier, Date Shipped, Bill of Lading Number, and Billed Gallons. To the right of these labels are input fields. The "Schedule Code" field contains the text "1A: Gallons Received User Fee Paid". The "Product Code", "Carrier", "Mode", "Supplier", "Bill of Lading Number", and "Billed Gallons" fields are empty dropdown menus. The "Origin" and "Destination" fields are empty and each has a small yellow icon to its left. The "Date Shipped" field is empty and has a calendar icon to its right. At the bottom center of the form area is an "Insert" button. Below the button is the copyright notice "Copyright © 2005 - 2012 FuelQuest".

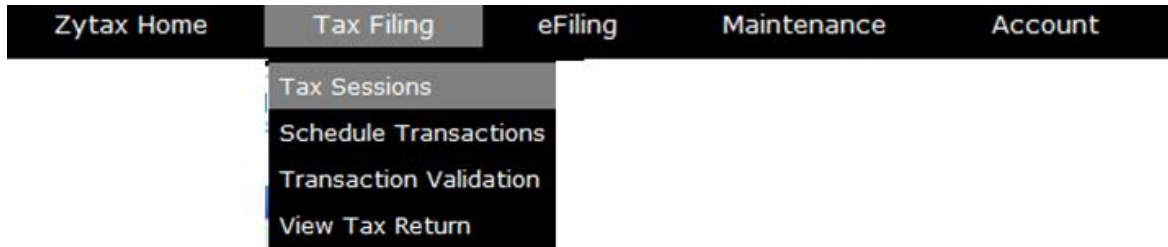
If the entity information needed for the schedule transaction does not appear in the drop down box, stop and enter the entity in Business Entities. Complete the steps for entering a business entity (page4) and then return to the tax session and begin scheduling transactions again.

Once all information is inserted for the schedule type selected, click on the closed button (red X). If additional schedules are needed for another schedule type, select schedule type from dropdown list. Next, click Add New Record and enter the information. Once all schedules have been added for each load, click on the closed button.

The screenshot shows a dropdown menu with a list of schedule types. The top item, "1A: Gallons Received User Fee Paid", is highlighted in orange. Below it, the following items are listed in blue text: "1A: Gallons Received User Fee Paid", "3A: Gallons Imported Tax or User Fee Free By Tankwagon From \_\_\_\_\_", "5: Gallons Delivered Subject to User Fee", "6F: Gallons Sold - Dyed Diesel and Heating Fuel", "8: Gallons Sold to the US Government", "9C: Gallons Sold to SC Department of Education School Bus Program", and "10: Gallons Sold - Other Exempt Sales".

## Generate Return

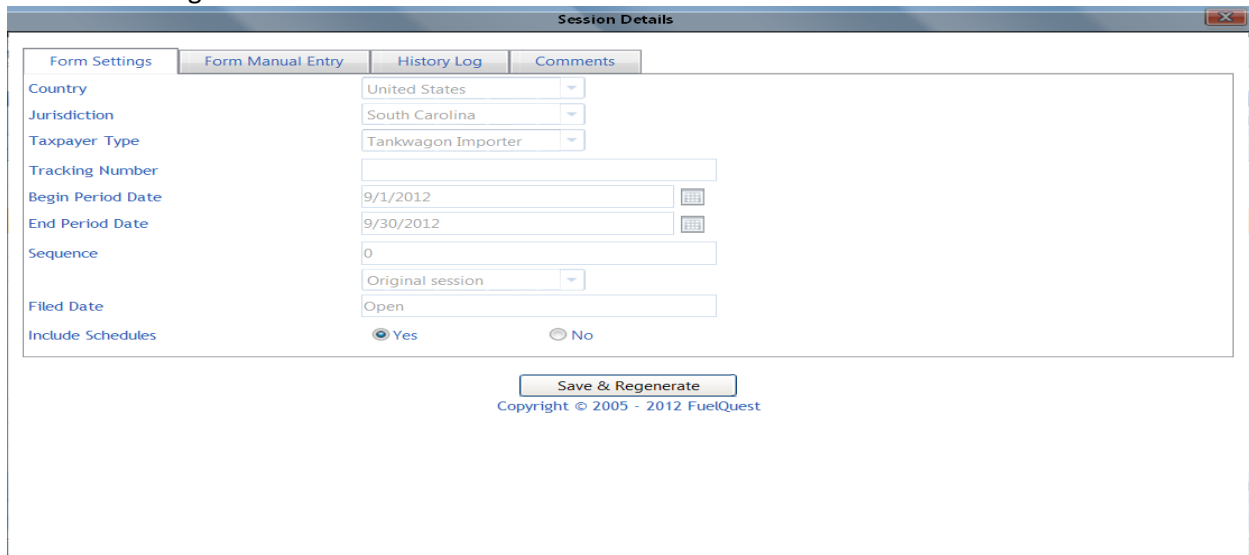
From the Tax Filing tab, select Tax Sessions



Right click on the row for the Tankwagon Importer session that was added  
From context menu, select Session Details



Select yes, which will include schedules  
Click Save & Regenerate



The screenshot shows a 'Session Details' window with the following fields and values:

Field	Value
Country	United States
Jurisdiction	South Carolina
Taxpayer Type	Tankwagon Importer
Tracking Number	
Begin Period Date	9/1/2012
End Period Date	9/30/2012
Sequence	0
Filed Date	Open
Include Schedules	<input checked="" type="radio"/> Yes <input type="radio"/> No

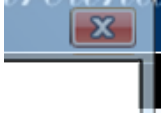
At the bottom of the form is a 'Save & Regenerate' button and a copyright notice: 'Copyright © 2005 - 2012 FuelQuest'.

The system will then show record updated



Record updated.

Click the X button to close



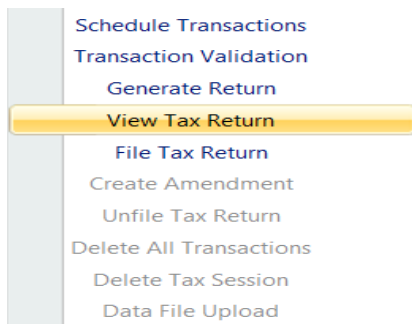
Click refresh several times

Group By   Filter   Refresh		
Critical Schedule Errors	Return Generation Needed	Return Status
0	Yes	Running
Group By   Filter   Refresh		
items 1 to 1 of 1.		

Until return status shows passed

Group By   Filter   Refresh	
Return Status	
Passed	

Right click on the row for the Tankwagon Importer session that was added  
From context menu, select View Tax Return



Review return

1350



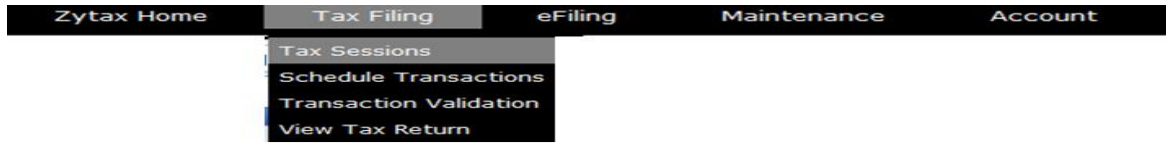
STATE OF SOUTH CAROLINA  
DEPARTMENT OF REVENUE  
**MOTOR FUEL TANKWAGON IMPORTERS  
MONTHLY RETURN**

Original

**L-2110**  
(Rev. 11/3/11)  
4198

## File Tax Return

From the Tax Filing tab, select Tax Sessions



Right click on the row for the Tankwagon Importers session that was added  
From context menu, select File Tax Return

Taxpayer Type	Terminal Code	Tracking Number	Start Date	End Date	Sequence	Due Date	Filed Date	Return Status
Annual Terminal Operator			01/01/2012	12/31/2012	0	02/26/2013	06/07/2012	Passed
Monthly Terminal Operator			10/01/2012	10/31/2012	0	11/22/2012		Passed
Tankwagon Importer			09/01/2012	09/30/2012	0	10/22/2012		Passed
Supplier			09/01/2012	09/30/2012	0	10/22/2012		
Tankwagon Importer		1215900018	08/01/2012	08/31/2012	0	09/24/2012	06/07/2012	Passed
Supplier		1216400011	08/01/2012	08/31/2012	0	09/24/2012	06/12/2012	Passed
Supplier		1216400016	08/01/2012	08/31/2012	1	09/24/2012	06/12/2012	Passed
Tankwagon Importer		1215900016	07/01/2012	07/31/2012	0	08/22/2012	06/07/2012	Passed

Check the agree button  
Click on Submit

**File Tax Return**

Filing Status:	Open
Tax Return:	Tankwagon Importer
Terminal:	
Tax Session Date:	10/1/2012 - 10/31/2012
Filing Due Date:	11/22/2012
Return Status:	Passed

**Electronic Acknowledgement**  
By checking the agreement and pressing 'Submit', I acknowledge this submittal is treated as an official submittal to the State of South Carolina. Submitting this tax return shall constitute the signature of the submitter as if the tax return were actually signed.

I agree to the conditions of this submittal.

## Payment Information

The payment screen will be determined by the payment type selected on the registration document.  
Enter the payment information requested.

## Tax Return Confirm and filed

**Tax Return Confirmation**

<b>Tax Return:</b>	
Filing Status:	Filed
Tax Return:	Tankwagon Importer
Terminal:	
Tax Session Date:	10/1/2012 - 10/31/2012
Filing Due Date:	11/22/2012
Return Status:	NotStarted
Date Filed:	6/19/2012 9:35:45 AM
Return Tracking Number:	1217100001

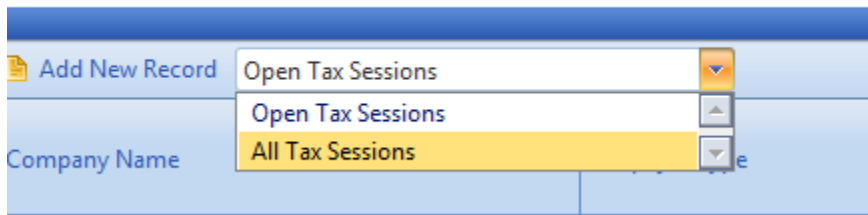
\* Please note the tracking number(s) for your records.

### Creating Amended Return

From the Tax Filing tab, select Tax Sessions from dropdown list



Change selection from “Open Tax Sessions” to “All Tax Sessions”



Select return session to be amended and click on the row to display the drop down menu.

Choose Create Amendment

Taxpayer Type	Terminal Code	Tracking Number	Start Date	End Date	Sequence	Due Date	Filed Date	Return Status
Tankwagon Importer			10/01/2012	10/31/2012	0	11/22/2012	06/19/2012	Passed
Tankwagon Importer			09/01/2012	09/30/2012	0	10/22/2012	06/14/2012	Passed
Exporter			08/01/2012	08/31/2012	0	09/24/2012	06/18/2012	Passed
Miscellaneous			08/01/2012	08/31/2012	0	09/24/2012	06/14/2012	Passed
Fuel Blender			08/01/2012	08/31/2012	0	10/01/2012	06/14/2012	Passed
Diversion Payment Voucher			08/01/2012	08/02/2012	0	08/06/2012	06/13/2012	Passed



Next, click Create Amendment

Company	182
Country	USA
Jurisdiction	SC
Taxpayer Type	IMPT
Begin Period Date	10/1/2012
End Period Date	10/31/2012
	Amended session <input type="button" value="v"/>
Sequence	0
Filed Date	6/19/2012

Record inserted

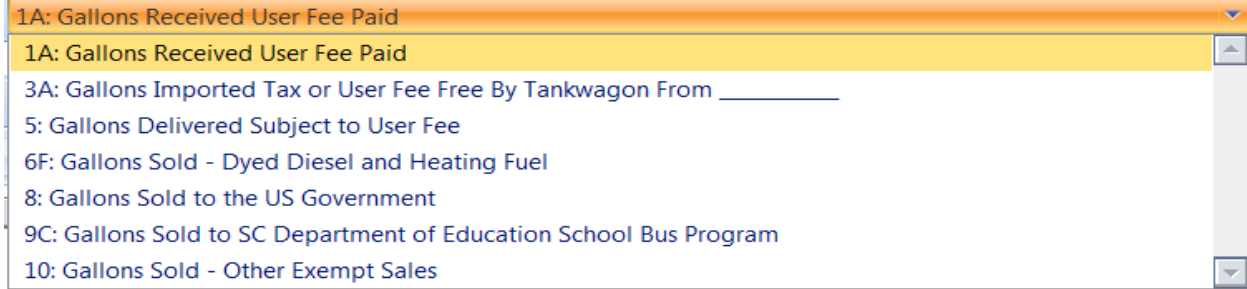
Record inserted.

Company	182
Country	USA
Jurisdiction	SC
Taxpayer Type	IMPT
Begin Period Date	10/1/2012
End Period Date	10/31/2012
	Amended session <input type="button" value="v"/>
Sequence	1
Filed Date	6/19/2012

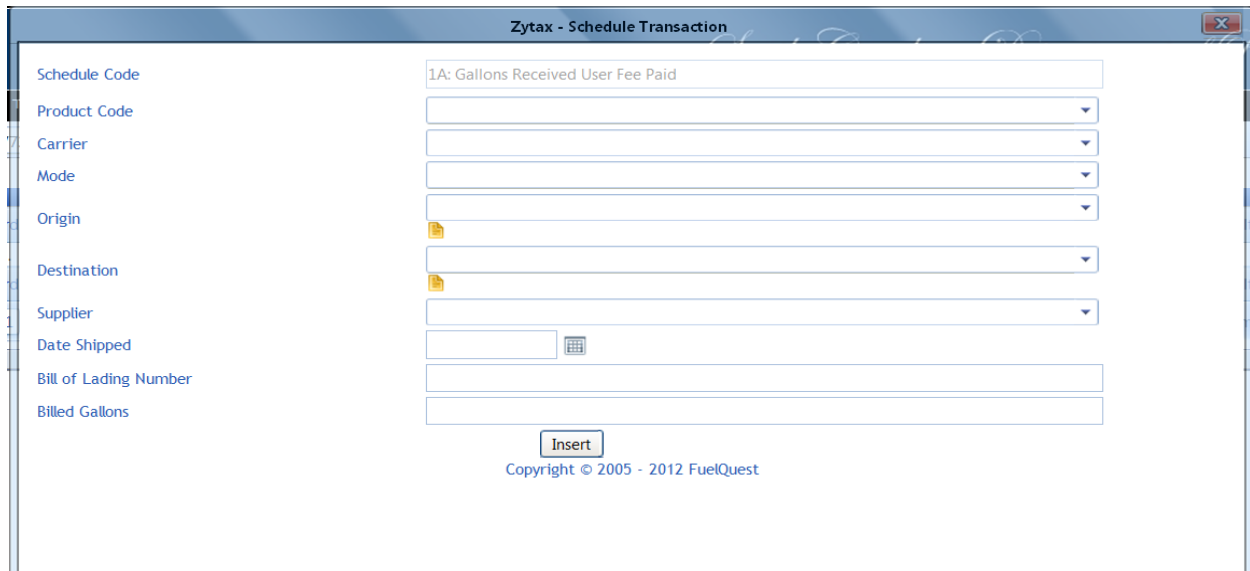
From the Tax Filing tab, select Schedule Transactions from dropdown list



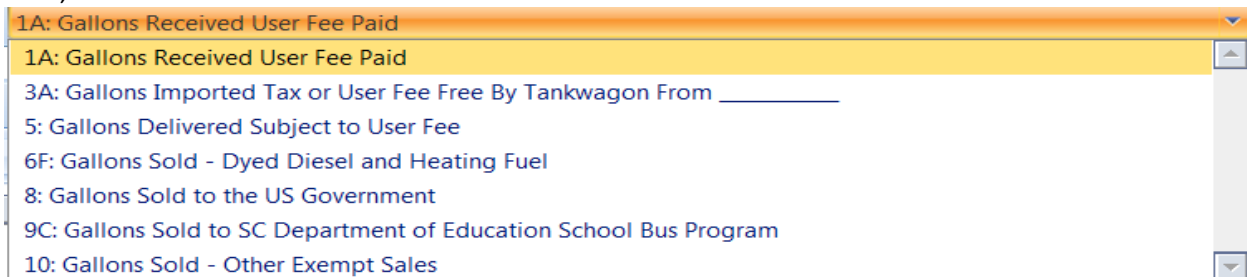
Select schedule type from dropdown list to add.  
Next, click Add New Record



Enter amended information  
Click Insert  
A schedule must be added for each load and each product type.

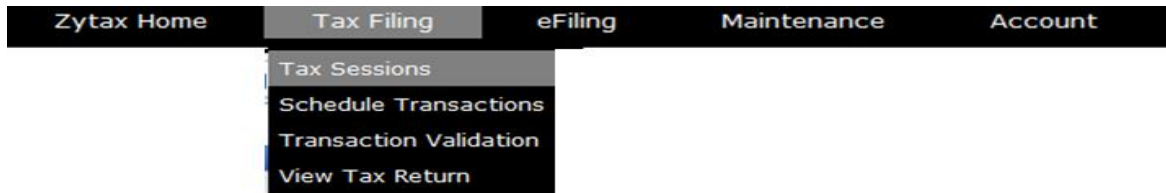


Once all amended information is inserted for that schedule type, click on the closed button.  
If additional schedules are needed for another schedule type, select schedule from dropdown list to add.  
Next, click Add New Record



Enter amended information  
Click Insert  
Once all schedules have been added for each load, click on the close button

From the Tax Filing tab, select Tax Sessions



Right click on the row for the Tankwagon Importer session that was added  
From context menu, select Session Details

Taxpayer Type	Terminal Code	Tracking Number	Start Date	End Date	Sequence	Due Date	Filed Date	Return Status
Tankwagon Importer			10/01/2012	10/31/2012	0	11/22/2012	06/19/2012	Passed
Tankwagon Importer			10/01/2012	10/31/2012	1	11/22/2012		
Tankwagon Importer				09/30/2012	0	10/22/2012	06/14/2012	Passed
Exporter				08/31/2012	0	09/24/2012	06/18/2012	Passed
Miscellaneous				08/31/2012	0	09/24/2012	06/14/2012	Passed

A context menu is open over the highlighted row (Sequence 1), showing options: 'Schedule Transactions', 'Transaction Validation', 'Session Details' (highlighted), 'View Tax Return', 'File Tax Return', 'Create Amendment', and 'Unfile Tax Return'.

Select yes, which will include schedules  
Click Save & Regenerate

Form Settings | Form Manual Entry | History Log

Country: United States

Jurisdiction: South Carolina

Taxpayer Type: Tankwagon Importer

Tracking Number: [Empty]

Begin Period Date: 10/1/2012

End Period Date: 10/31/2012

Sequence: 1

Amended session: [Dropdown]

Filed Date: Open

Include Schedules:  Yes  No

Return Calculation Method:  Current  Overall

Save & Regenerate

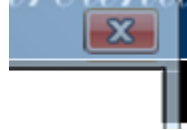
Copyright © 2005 - 2012 FuelQuest

The system will then show record updated

**Session Details**

Record updated.

Click the X button to close



Click refresh several times

Critical Schedule Errors	Return Generation Needed	Return Status
0	Yes	Running

Until return status shows passed


Right click on the row for the Tankwagon Importer session that was added  
From context menu, select View Tax Return

Tankwagon Importer	10/01/2012	10/31/2012	0	11/22/2012	06/19/2012	Passed
Tankwagon Importer	10/01/2012	10/31/2012	1	11/22/2012		Passed
Tankwagon Importer	09/01/2012	09/30/2012	0	10/22/2012	06/14/2012	Passed
Exporter	08/01/2012	08/31/2012	0	09/24/2012	06/18/2012	Passed
Miscellaneous	08/01/2012	08/31/2012	0	09/24/2012	06/14/2012	Passed
Fuel Blender	08/01/2012	08/31/2012	0	10/01/2012	06/14/2012	Passed

Review amended return

Amendment 1 Current

1,350



STATE OF SOUTH CAROLINA  
DEPARTMENT OF REVENUE  
**MOTOR FUEL TANKWAGON IMPORTERS  
MONTHLY RETURN**

**L-2110**  
(Rev. 11/3/11)  
4198

Mail to: South Carolina Department of Revenue, Motor Fuel, Columbia, SC 29214-0132.  
The return is due on the 22nd of the next month.

## File Amended Tax Return

From the Tax Filing tab, select Tax Sessions



Right click on the row for the Tankwagon Importer session that was added.  
From context menu, select File Tax Return

Tankwagon Importer			10/01/2012	10/31/2012	0	11/22/2012	06/19/2012	Passed
Tankwagon Importer			10/01/2012	10/31/2012	1	11/22/2012		Passed
Tankwagon Importer			09/01/2012	09/30/2012	0	10/22/2012	06/14/2012	Passed
Exporter			08/01/2012	08/31/2012	0	09/24/2012	06/18/2012	Passed
Miscellaneous			08/01/2012	08/31/2012	0	09/24/2012	06/14/2012	Passed
Fuel Blender			08/01/2012	08/31/2012	0	10/01/2012	06/14/2012	Passed

Check the agree button  
Click on Submit

**File Tax Return**

<b>Filing Status:</b>	Open
<b>Tax Return:</b>	Tankwagon Importer
<b>Terminal:</b>	
<b>Tax Session Date:</b>	10/1/2012 - 10/31/2012
<b>Filing Due Date:</b>	11/22/2012
<b>Return Status:</b>	Passed

**Electronic Acknowledgement**

By checking the agreement and pressing 'Submit', I acknowledge this submittal is treated as an official submittal to the State of South Carolina. Submitting this tax return shall constitute the signature of the submitter as if the tax return were actually signed.

I agree to the conditions of this submittal.

Tax Return Confirm and filed

**Tax Return Confirmation**

<b>Tax Return:</b>	
<b>Filing Status:</b>	Filed
<b>Tax Return:</b>	Tankwagon Importer
<b>Terminal:</b>	
<b>Tax Session Date:</b>	10/1/2012 - 10/31/2012
<b>Filing Due Date:</b>	11/22/2012
<b>Return Status:</b>	NotStarted
<b>Date Filed:</b>	6/19/2012 10:07:25 AM
<b>Return Tracking Number:</b>	1217100002

\* Please note the tracking number(s) for your records.

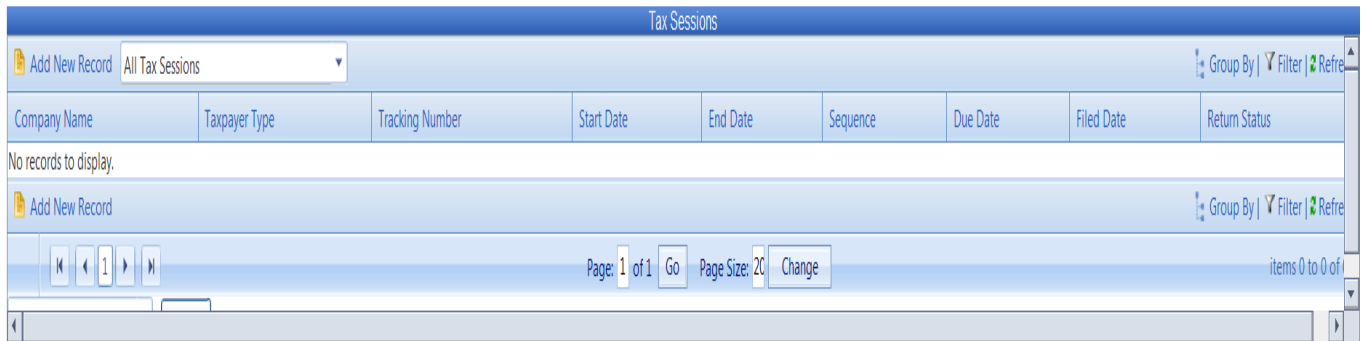
## Filing a Zero Return

Click on the Tax Filing tab

Select Tax Sessions from dropdown list



Click Add New Record



Select the Tankwagon Importer from Taxpayer Type dropdown list

Enter the begin period covered date for the return

Click create session

The screenshot shows the Zytax - Create Session form with the following fields and values:

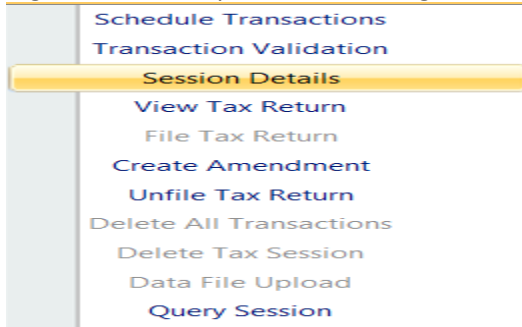
Country	United States
Jurisdiction	South Carolina
Taxpayer Type	Tankwagon Importer
Terminal Code	Select a Terminal
Begin Period Date	11/1/2012
End Period Date	11/30/2012
Sequence	0
	Original session

**Create Session**

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Close out the Record inserted menu

Right click on the period covered again and select Session Details from drop down list

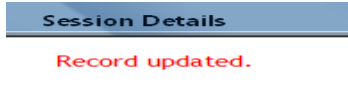


Select no, which will not include schedules

Click Save & Regenerate

The 'Session Details' form is shown with the following fields: Country (United States), Jurisdiction (South Carolina), Taxpayer Type (Tankwagon Importer), Tracking Number (empty), Begin Period Date (11/1/2012), End Period Date (11/30/2012), Sequence (0), Original session (dropdown), Filed Date (Open), and Include Schedules (radio buttons for Yes and No, with No selected). A 'Save & Regenerate' button is at the bottom, with copyright text 'Copyright © 2005 - 2012 FuelQuest' below it.

The system will then show record updated



Click the X button to close



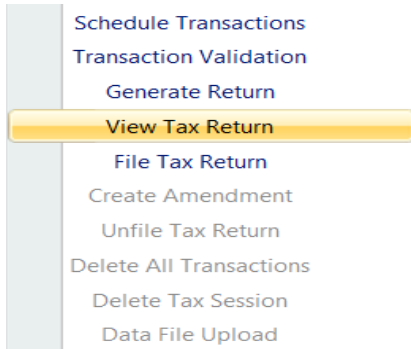
Click refresh several times

Critical Schedule Errors	Return Generation Needed	Return Status
0	Yes	Running

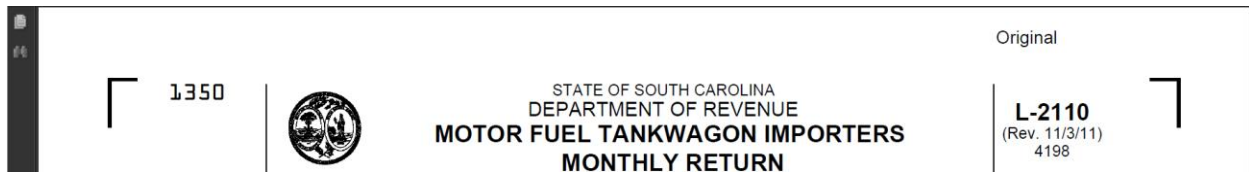
Group By | Filter | Refresh  
items 1 to 1 of 1.

Until return status shows passed

Right click on the row for the Transporter session that was added  
From context menu, select View Tax Return

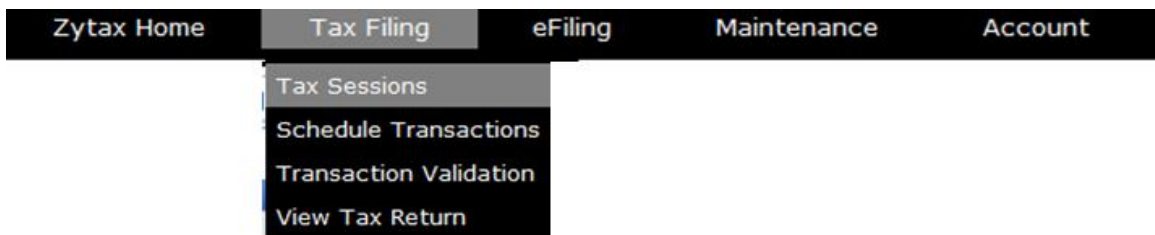


Review return



Next, File Tax Return

From the Tax Filing tab, select Tax Sessions





Right click on the row for the Tankwagon Importer session that was added  
 From context menu, select File Tax Return

Tankwagon Importer			11/01/2012	11/30/2012	0	12/24/2012		Passed
Tankwagon Importer			10/01/2012	10/31/2012	0	11/22/2012	06/19/2012	Passed
Tankwagon Importer			10/01/2012	10/31/2012	1	11/22/2012	06/19/2012	Passed
Tankwagon Importer			09/01/2012	09/30/2012	0	10/22/2012	06/14/2012	Passed
Exporter			08/01/2012	08/31/2012	0	09/24/2012	06/18/2012	Passed
Miscellaneous			08/01/2012	08/31/2012	0	09/24/2012	06/18/2012	Passed

Check the agree button  
 Click on Submit

**File Tax Return**

Filing Status:	<input type="text" value="Open"/>
Tax Return:	<input type="text" value="Tankwagon Importer"/>
Terminal:	<input type="text"/>
Tax Session Date:	<input type="text" value="11/1/2012 - 11/30/2012"/>
Filing Due Date:	<input type="text" value="12/24/2012"/>
Return Status:	<input type="text" value="Passed"/>

**Electronic Acknowledgement**

By checking the agreement and pressing 'Submit', I acknowledge this submittal is treated as an official submittal to the State of South Carolina. Submitting this tax return shall constitute the signature of the submitter as if the tax return were actually signed.

I agree to the conditions of this submittal.

Tax Return Confirm and filed

**Tax Return Confirmation**

**Tax Return:**

Filing Status:	<input type="text" value="Filed"/>
Tax Return:	<input type="text" value="Tankwagon Importer"/>
Terminal:	<input type="text"/>
Tax Session Date:	<input type="text" value="11/1/2012 - 11/30/2012"/>
Filing Due Date:	<input type="text" value="12/24/2012"/>
Return Status:	<input type="text" value="NotStarted"/>
Date Filed:	<input type="text" value="6/19/2012 10:23:19 AM"/>
Return Tracking Number:	<input type="text" value="1217100003"/>

\* Please note the tracking number(s) for your records.