



Instructions for Individuals

Complete this form **only** if you're an individual, who needs to apply for the Parental Refundable Credit, and you:

- haven't previously filed a SC1040, South Carolina Individual Income Tax return, and
- don't have a MyDORWAY account.

You'll need to:

- Download this form and complete all information.
- Email it to TaxCredits@dor.sc.gov.
- Use **Letter ID for Parental Refundable Credit** as the subject line.

First name _____ Middle Initial _____ Last name _____ Suffix _____

SSN/ITIN _____

Mailing address _____ Apt. No. _____

City _____ State _____ ZIP _____

Phone number (including area code) _____

Email _____