

South Carolina Department of Revenue

Vendor Data Specifications for SC1041-V

Revised 8/18/22

Data fields:

- **Font:** Print data fields in OCR-A Extended 12 pt font.
 - The SCDOR also accepts OCR-A Type 1 10 pt font, but the font **must** be embedded in the document.
 - If necessary, Courier New 12 pt font is an accepted substitute.
- **Grid:** The grid is set up at 6 horizontal lines per inch for 66 rows total and 10 vertical lines per inch for 85 columns total.
- **Name and Address:** Print in all uppercase letters with no punctuation except for a dash to separate ZIP plus 4, if applicable.
- **Numeric:** Print money amounts with a decimal and cents.
 - If zeros are pre-printed in the cents field, round amounts to whole numbers.

SC1041-V Data Fields

Field Name	Horizontal Line	Vertical Column	Format (adhere to legend and include dashes, commas, decimals)
NACTP number	4 & 47	10	Replace "1350" with your NACTP # for 4 digits
NACTP number for purchased forms Vendor	5 & 48	10	9999 (not shown on grid)
Fiduciary FEIN	53	10	99-99999999
Fiduciary Tax Period Ending (MM/YY)	53	34	MM/YY
Payment Amount	57	65	ZZZ,ZZZ,ZZZ.00
Name (Fiduciary Name)	57	08	40 characters max
Address1	58	08	35 characters max
Address2	59	08	35 characters max
City (20), State (2), ZIP (10)	60	08	See grid, leave 2 spaces between city/state and 2 spaces between state/ZIP (99999-9999)

Legend: 9= Numeric, Z= Zero Suppressed Numeric, X= Alphanumeric

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- **Font:** Print form ID and scanline in OCR-A Extended 12 pt font.
 - The SCDOR also accepts OCR-A Type 1 10 pt font, but the font **must** be embedded in the document.
 - If necessary, Courier New 12 pt font is an accepted substitute.
- **Grid:** The grid is set up at 6 horizontal lines per inch for 66 rows total and 10 vertical lines per inch for 85 columns total.
- **Scanline Placement:** The scanline data begins in horizontal row 63, vertical column 20 and ends in vertical column 70.
- **Form ID:** The 8-digit number to the left of the scanline data is a form ID. The form ID begins at horizontal row 63, vertical column 10 and ends at vertical column 17.
- **Check Digit Calculation:** See the SCDOR Check Digit Calculation page in the Software Developers Guide.

Example Scanline: The form ID and scanline data in this example may not reflect current year information, but is present to show placement and format.

[illegible]

If the field does not contain data on the return, zero fill the field in the scanline unless noted otherwise.

Field	Position	Description
A	10 – 17	Form ID (not used in check digit calculation)
X	18 - 19	Blank Space
B	20 - 28	FEIN
X	29 - 29	Blank Space
C	30 - 33	Period Ending (MMYY) MM=Month, YY = Year
X	34 - 34	Blank Space
D	35 - 45	Payment Amount (include leading zeros and pennies)
X	46 - 69	Blank Spaces
E	70 - 70	Check Digit calculation for fields B, C, and D using Modulus 10 (2121...) starting from the left digit. Do NOT use spaces or form ID (A) in the calculation, only digits.