South Carolina Department of Revenue Vendor Data Specifications for SC1041ES

Revised 8/24/22

Data Fields

- Font: Print data fields in OCR-A Extended 12 pt font.
 - o The SCDOR also accepts OCR-A Type 1 10 pt font, but the font **must** be embedded in the document.
 - o If necessary, Courier New 12 pt font is an accepted substitute.
- **Grid:** The grid is set up at 6 horizontal lines per inch for 66 rows total and 10 vertical lines per inch for 85 columns total.
- Name and Address: Print in all uppercase letters with no punctuation except for a dash to separate ZIP plus 4, if applicable.
- **Numeric:** Print money amounts with a decimal and cents.
 - o If zeros are pre-printed in the cents field, round amounts to whole numbers.

SC1041ES Data Fields

| Field Name | Horizontal Line | Vertical Column | Format (adhere to legend and include dashes, commas, decimals) | |
|---|--------------------|--------------------|---|--|
| NACTP number | 4 & 47 | 10 | Replace "1350" with your NACTP # for 4 digits | |
| NACTP number for purchased forms vendor | 5 & 48 | 10 | 9999 (not shown on grid) | |
| YEAR (in title bar) | 48 | 24 | 9999 | |
| FEIN | 52 | 24 | 99-999999 | |
| 1st Qtr | 52 | 54 | Mark with "X" if applicable | |
| 2 nd Qtr | 52 | 66 | Mark with "X" if applicable | |
| 3 rd Qtr | 54 | 54 | Mark with "X" if applicable | |
| 4 th Qtr | 54 | 66 | Mark with "X" if applicable | |
| Name of Estate or Trust | 54 | 06 | 25 characters max | |
| Name and Title of Fiduciary | 55 | 06 | 25 characters max | |
| Payment Amount | 57 | 65 | ZZZ¬ZZZ¬ZZZ•OO | |
| Address | 56 | 06 | 35 characters max | |
| City (14), State (2), ZIP (10) | 57 | 06 | See grid, leave 2 spaces between city/state and 2 spaces between state/ZIP (99999-9999) | |

Legend: 9= Numeric, Z= Zero Suppressed Numeric, X= Alphanumeric

South Carolina Department of Revenue Scanline for SC1041ES

Revised 8/24/22

- Font: Print form ID and scanline in OCR-A Extended 12 pt font.
 - o The SCDOR also accepts OCR-A Type 1 10 pt font, but the font **must** be embedded in the document.
 - o If necessary, Courier New 12 pt font is an accepted substitute.
- **Grid:** The grid is set up at 6 horizontal lines per inch for 66 rows total and 10 vertical lines per inch for 85 columns total.
- **Scanline Placement:** The scanline data begins at horizontal row 63, vertical column 20 and ends at vertical column 70.
- **Form ID:** The 8-digit number to the left of the scanline data is a form ID. The form ID begins at horizontal row 63, vertical column 10 and ends at vertical column 17.
- Check Digit Calculation: See the SCDOR Check Digit Calculation page in the Software Developers Guide.

Example Scanline: The form ID and scanline data in this example may not reflect current year information, but is present to show placement and format.

If the field does not contain data on the return, zero fill the field in the scanline unless noted otherwise.

| Field | Position | Description |
|-------|----------|---|
| Α | 10 – 17 | Form ID (not used in check digit calculation) |
| Х | 18 - 19 | Blank Space |
| В | 20 - 28 | FEIN |
| Χ | 29 - 41 | Blank Space |
| С | 42 - 43 | Period Covered Month (MM) = 03, 06, 09, 12 |
| | | Payment Voucher Quarter 1 = 03 |
| | | Payment Voucher Quarter 2 = 06 |
| | | Payment Voucher Quarter 3 = 09 |
| | | Payment Voucher Quarter 4 = 12 |
| D | 44 - 45 | Period Covered Year (YY) – Tax Year printed on header of the form. |
| Χ | 46 - 47 | Blank Space |
| Е | 48 - 58 | Tax Amount (include leading zeros and cents) |
| X | 59 - 69 | Blank Space |
| F | | Check Digit calculation for fields B, C, D, and E using Modulus 10 (2121) starting from the left digit. Do NOT use spaces or form ID (A) in the calculation, only digits. |