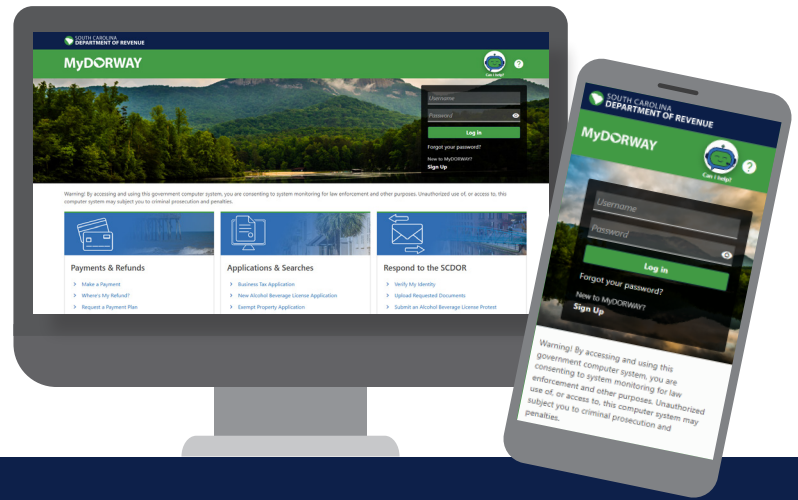


Withholding Tax Returns

WHAT'S NEW FOR WITHHOLDING TAX?

- 2023 Withholding Tables and SC W-4 are now available online
 - Remember to submit your W-2s with SC income to the **SCDOR**
- Skip the paper and upload using **MyDORWAY!**



Manage your tax accounts online for FREE!

MyDORWAY

Fast. Easy. Secure.

One-stop shop!

- Manage your tax accounts all in one place
- Review your payment history
 - Immediate access to correspondence
 - Easily update your account information
 - View your past returns and application submissions
- + more!

Why MyDORWAY?

- 24/7 account access
- Make ACH debit or credit card payments **with no convenience fees**
- Receive immediate confirmation for transactions
- Automatic calculations reduce errors
- Control who has access to your tax accounts
- Always know you're using the most up-to-date forms

Ready to sign up for MyDORWAY?
Visit MyDORWAY.dor.sc.gov to get started.

You'll need your FEIN or SSN, SCDOR File Number, and a Letter ID or copy of your last return.
Tutorials are available at dor.sc.gov/MyDORWAY

Want more information about Withholding Taxes? Visit dor.sc.gov/withholding



dor.sc.gov



STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE

SC WITHHOLDING QUARTERLY TAX RETURN

WH-1605
(Rev. 6/14/22)
3129

Place an X in all boxes that apply.

- AMENDED** Change of Address Close Withholding Account
- Return (Make changes to address below) Date _____

SC Withholding File Number

FEIN

**DO NOT USE FOR
4TH QUARTER**
(Use WH-1606)

Quarter

- 1st quarter
Jan, Feb, Mar
- 2nd quarter
Apr, May, Jun
- 3rd quarter
Jul, Aug, Sep

Year _____

Business name and address

File and pay online at **MyDORWAY.dor.sc.gov**.
Do not mail when filing online.

You must file WH-1605 even if you withheld no SC Income Tax during the quarter. Do not enter negative numbers. All cent fields must be completed using numbers (.00 - .99).

ATTACH CHECK HERE

Quarterly SC Income Tax

- 1. Quarterly SC Income Tax withheld from all sources 1. ▶ _____ .
- 2. Quarterly SC Income Tax deposits or payments previously made 2. ▶ _____ .
(SC payments must be made at the same time as federal payments)
- 3. **REFUND:** If line 2 is greater than line 1, enter the difference on line 3 3. ▶ _____ .
SKIP LINES 4-6. DO NOT PAY THIS AMOUNT.
- 4. **TAX DUE:** If line 2 is less than line 1, enter the difference on line 4. 4. ▶ _____ .
- 5. Penalty \$ _____ Interest \$ _____ 5. ▶ _____ .
- 6. Total SC Income Tax, penalty, and interest due
Add line 4 and line 5 **BALANCE DUE** 6. ▶ _____ .

Mail to:

Balance due: SCDOR, Withholding, PO Box 100161, Columbia, SC 29202
Refunds or zero tax: SCDOR, Withholding, PO Box 125, Columbia, SC 29214-0004

Attach payment to this return. Make check payable to SCDOR and write the SC Withholding File Number and quarter in the memo.

Do not include the WH-1601 coupon.

I authorize the Director of the SCDOR or delegate to discuss this return, attachments, and related tax matters with a preparer.
 Yes No Preparer's name _____ Phone number _____

Under penalty of law, I certify that this information is correct, true, and complete to the best of my knowledge.

Sign Here Signature _____ Name _____ Title _____
Date _____ Email _____ Phone _____

INSTRUCTIONS

The fastest, easiest way to file this return and make your payment is using MyDORWAY, our free online tax portal. If you've never created a MyDORWAY account, get started at dor.sc.gov/MyDORWAY-signup. Do not mail this form when filing online.

Due dates: First Quarter (Jan - Mar).....April 30 Third Quarter (Jul - Sep).....October 31
Second Quarter (Apr - Jun).....July 31 Fourth Quarter (Oct - Dec).....**Use WH-1606**

Do not use the WH-1605 to file your fourth quarter return. Use the WH-1606 for fourth quarter.

You must file a return even if no SC Income Tax has been withheld during the quarter. You must file a WH-1606 if the account was open for any portion of the calendar year.

Quarterly SC Income Tax information:

- Line 1 Enter total quarterly SC Income Tax withheld from all sources. Enter corrected amount if filing an amended return.
- Line 2 Enter total quarterly SC Income Tax deposits or payments previously made. For amended return, include amount paid with original WH-1605.
- Line 3 If line 2 is greater than line 1, enter the amount of refund. Skip lines 4-6.
- Line 4 If line 2 is less than line 1, enter the amount of tax due.
- Line 5 Enter the amount of penalty and interest due if applicable. Visit MyDORWAY.dor.sc.gov for a penalty and interest calculator.
- Line 6 Enter the net SC Income Tax, penalty, and interest due.

To avoid delays in processing your return:

- Remember, amounts withheld from employees on W2s cannot be refunded to employers.
- Use black ink only.
- Do not staple attachments.
- Write all numbers clearly. Always include cents. (examples: 20.13, 19.00)
- Do not put slashes, dashes, dollar signs, or commas on the amount lines.
- Sign the return. The signature must be from a person authorized to act on behalf of the Withholding agent.
- Sign your check and include the written dollar amount.
- Attach payment for the full amount due to this return. Do not include a WH-1601 coupon.
- Mail to the correct address.
 - **Balance due:** SCDOR, Withholding, PO Box 100161, Columbia, SC 29202
 - **Refunds or zero tax:** SCDOR, Withholding, PO Box 125, Columbia, SC 29214-0004

Authorization and signature:

Check the box for release of confidential information and provide your preparer's name and phone number. This authorizes the Director of the SCDOR or delegate to discuss **this** return, its attachments, any notices, adjustments or assessments with the preparer.

Questions? We're here to help. Contact this office at 1-844-898-8542.