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STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE**IMPORT/PAYMENT VOUCHER****L-3022**(Rev. 7/8/11)
4455

Mail To: South Carolina Department of Revenue, Motor Fuel, Columbia, SC 29214-0133.

ONLY ONE IMPORT PER VOUCHER ALLOWED Company Name: _____ Address: _____ Import Verification Number: ▶ _____ Import Registration Date: _____ Manifest/Invoice Number: _____	License Number
	FEIN
	Period Covered

	Column A Subject to User Fee Gallons	Column B Not Subject to User Fee Gallons	
1. Gallons of Gasoline			
2. Gallons of Diesel fuel			
3. Gallons of all other Motor Fuel product			
4. Total Gallons Imported			
5. Gasoline User Fee Due (Column A - Line 1 x \$.16)	▶		
6. Penalty	▶		
7. Interest	▶		
8. Total Gasoline User Fee, Penalty and Interest			34-2301
9. Special Fuel User Fee Due (Col A - Line 2 + Col A - Line 3 x \$.16)	▶		
10. Penalty	▶		
11. Interest	▶		
12. Total Special Fuel User Fee, Penalty and Interest			34-2101
13. Inspection Fees Due (Line 4 x \$.0025)	▶		
14. Penalty	▶		
15. Interest	▶		
16. Total Inspection Fees Due, Penalty and Interest			34-2314
17. Environmental Impact Fees Due (Line 4 x \$.0050)	▶		
18. Penalty	▶		
19. Interest	▶		
20. Total Environmental Impact Fees Due, Penalty and Interest			34-2312
21. Total Fees Paid with Voucher, Plus Penalty and Interest (Add lines 8, 12, 16 and 20)	▶		

I hereby certify that the information contained in this voucher has been examined by me and to the best of my knowledge, is true and correct.

Name: _____

Signature: _____

Phone: _____

Date: _____

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INSTRUCTIONS FOR L-3022 COMPLETING THE VOUCHER

- A separate payment voucher is required for each import.
- Provide the company name and address.
- Provide the import number obtained through the Fuel Trac Registry.
- Provide the import registration date.
- Provide the manifest/invoice number for the transaction.
- Provide the license number. Importers should use their importer license number. Provide the period covered. Use the month and year of manifest/invoice number. If you do not have a license number or are unsure which number to use, please contact the Motor Fuel Section at (803) 896-1990.

Listing Gallon Information: (Lines 1, 2, 3, Columns A and B)

Provide the number of gallons diverted or imported according to the type of fuel. Dyed diesel fuel and kerosene should be listed under Column B.

Total Gallons Imported

Line 4 - Enter the total for all gallons reported on Lines 1, 2, 3, Columns A and B.

Calculating the Motor Fuel User Fee: (Lines 5, 9)

Line 5 - Multiply the gallons of gasoline from Line 1 Column A by \$0.16.

Line 9 - Total the gallons of diesel fuel from Line 2 Column A and the gallons of other motor fuel from Line 3 Column A. Then multiply the total by \$0.16.

Calculating the Inspection and Environmental Fees (Lines 13, 17)

Line 13 - Multiply the total gallons from Line 4 by \$0.0025 to calculate the Inspection Fee.

Line 17 - Multiply the total gallons from Line 4 by \$0.0050 to calculate the Environmental Fee

Penalty: (Lines 6, 10, 14, 18)

Interest: (Lines 7, 11, 15, 19)

Calculating Totals: (Lines 8, 12, 16, 20)

Add the user fee or inspection fee or environmental fee to any penalty and interest due and provide the total.

Total Paid: (Line 21)

Add Lines 8, 12, 16 and 20 for the total remitted on voucher.

If you have any questions or need assistance calculating penalty and interest, please contact this office at (803) 896-1990.

Imports

When product is imported into South Carolina from a location other than a IRS terminal facility, an importer license is required and you will need to register the import by going to www.trac3.net and using the import option in that registry.

Do not combine multiple imports on one payment voucher. A separate payment voucher must be submitted for each import that occurs or the payment may not be credited properly. If you determine that you need an importer license, please contact the Motor Fuel Section at (803) 896-1990.

Payment Due Date

The payment for imports is three days from the date the transaction is registered or three days from the date the motor fuel entered South Carolina. The earlier of the two dates determines the official due date of the payment.

Mail To: South Carolina Department of Revenue
Motor Fuel Department
Columbia, SC 29214-0133

Please make checks payable to the South Carolina Department of Revenue.