



NAME AND ADDRESS

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\_\_\_\_\_  
\_\_\_\_\_

File Number
FEIN
Quarter Ending

**A: CLEAR BIODIESEL** INCENTIVE ONLY APPLICABLE TO FUEL ON WHICH MOTOR FUEL USER FEES HAVE BEEN PAID.  
PROOF OF PAYMENT OF THE MOTOR FUEL USER FEE REQUIRED.

- 1) Total number of gallons of clear biodiesel blend sold at retail (B2 or greater). 14-3794 \_\_\_\_\_
- 2) Enter blend percentage (.02 - .20) for above product. \_\_\_\_\_
- 3) Multiply gallons on Line 1 times blend percentage on Line 2. \_\_\_\_\_
- 4) Multiply pure biodiesel gallons from Line 3 times \$.25 to determine amount to be refunded 001

**B: DYED BIODIESEL**

- 1) Total number of gallons of dyed biodiesel blend sold by retailers or wholesalers (D2 or greater). \_\_\_\_\_
- 2) Enter blend percentage (.02 - .20) for above product. \_\_\_\_\_
- 3) Multiply gallons on Line 1 times blend percentage on Line 2. \_\_\_\_\_
- 4) Multiply pure biodiesel gallons from Line 3 times \$.25 to determine amount to be refunded. 002

**C: GASOHOL (E70 OR GREATER)** INCENTIVE ONLY APPLICABLE TO FUEL ON WHICH MOTOR FUEL USER FEES HAVE BEEN PAID.  
PROOF OF PAYMENT OF THE MOTOR FUEL USER FEE REQUIRED.

- 1) Total number of gallons of gasohol sold at retail (E70 or greater). \_\_\_\_\_
- 2) Multiply gasohol gallons on Line 1 times \$.05 to determine amount to be refunded. 003

**For questions regarding this form, call (803) 896-1990**

**I hereby certify that the information contained in this report (including all attachments) has been examined by me and to the best of my knowledge is true, correct, and complete.**

Name: \_\_\_\_\_  
(Print)

Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_

Audited By: \_\_\_\_\_

Date: \_\_\_\_\_

## Instructions for Incentive Payment Application

Provide all information requested on incentive payment application and schedules.

Complete a schedule of retail sales, wholesale sales (if applicable) and purchases for each month in the quarter.

### SECTION A: CLEAR BIODIESEL

**Line 1** Enter the total number of gallons of clear biodiesel blend sold at retail that was B2 or greater.

**Line 2** Enter the blend percentage (.02 - .20) for the product on line 1.

**Line 3** Multiply the gallons on line 1 times the percentage (.02 - .20) on line 2.

**Line 4** Multiply the gallons from line 3 times \$.25 to determine the amount of the refund.

### SECTION B: DYED BIODIESEL

**Line 1** Enter the total number of gallons of dyed biodiesel blend sold by retailers or wholesalers that was D2 or greater.

**Line 2** Enter the blend percentage (.02 - .20) for the product on line 1.

**Line 3** Multiply the gallons on line 1 times the percentage (.02 - .20) on line 2.

**Line 4** Multiply the gallons from line 3 times \$.25 to determine the amount of the refund.

### SECTION C: GASOHOL (E70 OR GREATER)

**Line 1** Enter the total number of gallons of gasohol sold at retail that was E70 or greater.

**Line 2** Multiply the gallons of gasohol on line 1 times \$.05 to determine the amount of the refund.

**Sign and date the application. Incentive payments cannot be processed without a signature.**

Enter phone number.



**INSTRUCTIONS FOR SCHEDULE A**

A summary schedule by product and retail location which accounts for the total gallons sold at each retail location for the quarter.

Circle the product type, enter the blend percentage and the quarter ending.

**COLUMN 1    RETAIL LOCATION NAME**  
Enter the name of the retail location.

**COLUMN 2    RETAIL LOCATION ADDRESS**  
Enter the street address and city of the retail location.

**COLUMN 3    TOTAL GALLONS**  
Enter the total gallons sold at the retail location.



## INSTRUCTIONS FOR SCHEDULE B

A summary schedule for the wholesale sales of dyed biodiesel by customer which accounts for the total gallons sold to each wholesale customer for the quarter.

Enter the blend percentage and the quarter ending.

**COLUMN 1    CUSTOMER NAME**

Enter the name of the customer to which the product was sold.

**COLUMN 2    CUSTOMER ADDRESS**

Enter the address, city and state of the customer to which the product was sold.

**COLUMN 3    TOTAL GALLONS**

Enter the total gallons sold to the customer.



## INSTRUCTIONS FOR SCHEDULE C

A summary schedule of purchases by product type and seller which accounts for the total gallons purchased from each seller for the quarter.

Circle the product type, enter the blend percentage and the quarter ending.

**COLUMN 1 NAME OF SELLER**

Enter the name of the company from which the product was purchased.

**COLUMN 2 ADDRESS OF SELLER**

Enter the address, city and state for the seller.

**COLUMN 3 TOTAL GALLONS**

Enter the total gallons purchased from the seller.

## **BIODIESEL AND GASOHOL INCENTIVE PAYMENT DOCUMENTATION REQUIREMENTS**

All incentive payments are verified and approved through an office audit. The required documentation is designed to ensure that a reliable office audit is possible before an incentive payment is issued. **All incentive payments may be subject to an on site field audit.**

### **File Number**

Applicants that currently hold a South Carolina fuel vendor motor fuel license may use their fuel vendor license number as the file number when submitting the incentive payment application. Applicants that do not have a motor fuel license must complete a L-2140, Refund Registration and submit it with the first incentive application. The L-2140 will be used to establish a file number for issuing incentive payments. The applicant will be notified of the file number issued for use in applying for future incentive payments.

### **Period Covered**

Incentive payment applications must be submitted using a calendar quarter. The first available incentive payment is for quarter ending September 30, 2009 and will cover July, August and September 2009.

### **Certification of ASTM Standard for Biodiesel Blended Products**

Each incentive payment applicant must provide the following:

1. Certification from the biodiesel producer stating that the pure biodiesel product (B100) used for blending is properly registered with the Environmental Protection Agency (EPA) and meets the American Society of Testing Materials (ASTM) standard D6751 for pure biodiesel.
2. A copy of the product certification showing that the blended biodiesel product, as required by the legislation, meets ASTM standard D975 for blends less than 5% and D7467 for blends of 5% - 20%.

Please note that all blended biodiesel products are subject to quality inspection by the South Carolina Department of Agriculture. A listing of out-of-compliance blended products will be sent to the Department of Revenue, and failure to meet the ASTM standard for blended products may disqualify applicants from this incentive program. The legislation does not require that blended Ethanol products meet ASTM standards.

### **Summary of Retail Sales (Schedule A)**

A summary schedule by product type and retail location which accounts for the total gallons sold at each retail location for the quarter. The total gallons from this schedule would be included in the gallons used in calculating the incentive payment.

### **Summary of Wholesale Sales of Dyed Biodiesel (Schedule B)**

A summary schedule for the wholesale sales of dyed biodiesel by customer which accounts for the total gallons sold to each wholesale customer for the quarter. The total gallons from this schedule would be included in the gallons used in calculating the incentive payment.

### **Summary of Purchases (Schedule C)**

A summary schedule of purchases by product type and seller which accounts for the total gallons purchased from each seller for the quarter. These gallons are not used in calculating the incentive, but are required as part of the verification process.

### **Computer Generated Spreadsheets**

A computer generated spreadsheet providing the same information as the schedule may be submitted. Computer generated spreadsheets will be subject to Department of Revenue's approval.

### **Copy of Wholesale/Bulk Purchase Invoice for Each Seller (Clear Biodiesel & Gasohol Only)**

One copy of a wholesale/bulk purchase invoice from each seller reported in Schedule C is required. Incentive applicants should verify that the \$0.16 per gallon South Carolina motor fuel user fee has been shown as a separate line item of each invoice for the clear biodiesel and gasohol to determine if the product qualifies for the incentive payment. Invoices must provide the following information:

- Name of purchaser **(Must be same as incentive payment applicant.)**
- Type of fuel purchased
- Date fuel was purchased **(Must be during the quarter for which the incentive payment is requested.)**
- Name of seller
- City and state of seller
- Number of gallons purchased
- Price per gallon
- Show the \$0.16 SC motor fuel user fee as a separate line item on invoice
- Must be clear and legible

**Copies of the ASTM certification, Schedule A, Schedule B (if applicable), Schedule C and copies of the purchase invoices are all required to be attached to the incentive payment application in order for the application to be considered for payment.**

### **Signature and Date**

All incentive payment applications must be signed and dated. Incentive payments cannot be processed without a signature.