



Renew and pay online. Go to www.scbos.sc.gov
Mail to: SCDOR, ABL Section, Columbia, SC 29214-0907

For Office Use Only

▶ File Number _____

▶ License Period Ending _____

Renewal Due Date: _____ ****Renewal Fee** _____
License Type _____

- 1. Mailing Name and Address
Any change of address should be noted to the right of the old address.

- 2. A. Owner/Corporate Name _____ Federal ID # _____
(If Liquor Producer Rep., indicate the company you represent)
- B. Licensee _____ Social Security # _____
(If Sole Proprietor)
- C. Retail Sales Tax License # _____ Email Address _____
(REQUIRED)

3. Trade Name (If Applicable) _____

4. Business Address _____

Ownership Type _____ County _____

- 5. If there is a change in your location's address, check why: () U.S. Postal Service changed address () Moved location of business () Other - Explain: _____

- 6. Has there been a change in any principal(s), ownership, possession, or control since the date of issuance or last renewal?
 Yes No If "yes", give details: _____

- 7. Have you, any partner, any principal, or any employee with day-to-day management responsibilities been convicted of a crime or had a license to sell beer, wine, or alcoholic liquors revoked or suspended in this state or any other state in the past two years?
 Yes No If "yes", give details: _____

- 8. Review and sign this application. Return it with the appropriate renewal fee. If this application with the appropriate fee is not received by the S.C. Department of Revenue prior to the expiration date shown above, you must pay a filing fee along with the license fee. If your renewal is late, you may be required to file an application for a new license, publish a newspaper notice of your application, and wait on a SLED investigation. **You must cease all sales of beer, wine, or liquor upon the expiration of your license, and may not resume sales until you receive your new license. Therefore, file your renewal application promptly.**

***Note:** For faster processing renew online. (See information sheet attached for instructions for online renewing www.SCBOS.SC.GOV).

By signing this application, I certify that all the information listed above is correct.

(Signature of applicant)

Date

Telephone number from 8 am to 5 pm

****61-6-120B:** An applicant for license renewal or for a new license at an existing location shall pay a five dollar certification fee to determine if the exemptions provided for in subsection (A) apply. Subsection A refers to the distance requirements for retail liquor stores, business liquor by the drink and nonprofit private club liquor by the drink licenses.



STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
APPLICANT AND PRINCIPAL CONSENT AND WAIVER

ABL-946
(Rev. 1/28/14)
4407

SC Code Ann. Section 61-2-160 prohibits the issuance of any permit or license under Title 61 unless the South Carolina Department of Revenue determines that the applicant does not owe the State of South Carolina any delinquent taxes, penalties, or interest. If an application is made for a license or permit by a person other than an individual, all principals of such applicant are deemed to be the applicant. S.C. Code Ann. Section 61-2-100(C).

For purposes of processing this application or any renewals of permits or licenses issued under Title 61, the undersigned applicant or principal authorizes the Department of Revenue to release to any party, person or entity, information concerning the applicant's or principal's South Carolina taxes. The information that may be released includes, but is not limited to, information relating to delinquent taxes, penalties and interest, outstanding liabilities, or information concerning failure to file returns. For purposes of processing this application and any renewals, the applicant or principal waives the provisions of Sections 12-54-240 and 30-2-10, et seq.

Further, the applicant or principal authorizes S.C. Law Enforcement Division (SLED) to check, examine and release to the Department of Revenue the criminal history record of the applicant or principal and further authorizes the Department of Revenue to share that information with other principals or applicants for purposes of processing the application or any renewal.

This Consent and Waiver shall be effective as of the date set forth below and shall remain in effect until revoked in writing by the applicant or a principal signing this Consent and Waiver or until the applicable permit or license is terminated or revoked. Notwithstanding any other provisions, the Department of Revenue can require a new Consent and Waiver any time it deems necessary.

SOCIAL SECURITY DISCLOSURE

In compliance with the Federal Privacy Act of 1974, the disclosure of an individual's social security number on this form is mandatory. SC regulation 117-201 provides that any person required to make a return, statement or document to the Department must include identifying numbers on such return, statement or document if the Department requests such information. Social security numbers are primarily used for the purposes of identifying taxpayers and monitoring tax compliance and/or fraud.

1 - 12 is a list of principal types. Each principal type must complete and sign a box below.

Principal Types:

1. The owner (if sole proprietorship);
2. All officers of the business or entity which owns the business;
3. All partners (limited partners that cannot exercise management control need not sign);
4. All persons who own twenty-five percent (25%) or more of the value of the business entity;
5. All persons who own twenty-five percent (25%) or more of the combined voting power of the business or entity;
6. A manager of a limited liability company which is managed by managers;
7. A member of the limited liability company which is not managed by managers;
8. Any fiduciary who manages, controls title, or is otherwise in control of the business;
9. All employees who will have day-to-day operational management responsibility for the business or entity; and,
10. If a publicly traded corporation, the designated license holder (designated agent) (must be over 21 and a resident of S.C.).
11. All other principals must be listed also. If not a publicly traded corporation, list all stockholders.
12. If a nonprofit organization, list all officers and directors of the organization.

*** CONTINUED ON THE NEXT PAGE. ALL PAGES MUST BE INCLUDED TO BE VALID.***

****ALL PRINCIPALS MUST SIGN IN THE PRESENCE OF A NOTARY****

*****IF A REQUIRED PRINCIPAL DOES NOT SIGN, THIS APPLICATION WILL BE DENIED*****

Additional Space on Back.

File Number: _____

Name of Sole Proprietorship, Corporation, Partnership, LLC, etc. FEI/SSN

Name _____

Home Address _____

City _____ State _____ Zip _____

Yr/Mo/Date of SC Residency _____ Date of Birth _____

Social Security No. _____ Federal Employer Identification No. _____

Principal/Type: (use above #1-12) _____ Percent of ownership _____

Have you as an individual, or as an organization in which you were a principal, had revoked or suspended in this state or any other state any license to sell beer, wine, or alcoholic liquors?

____ Yes ____ No **If yes, attach explanation.**

Have you been convicted of a crime in South Carolina or any other state?

____ Yes ____ No **If yes, attach explanation.**

SWORN to and subscribed before me this _____ day of _____, year of _____
Notary Public for _____
My Commission Expires: _____
Notary (L.S.) _____
Notary (printed name) _____

This Consent and Waiver shall be effective as of the date set forth on the attached pages until revoked in writing by the ABL-946R completed by the applicant or a principal signing this Consent and Waiver, or until the applicable permit or license is terminated or revoked.

Taxpayer's Signature

Name _____

Home Address _____

City _____ State _____ Zip _____

Yr/Mo/Date of SC Residency _____ Date of Birth _____

Social Security No. _____ Federal Employer Identification No. _____

Principal/Type: (use above #1-12) _____ Percent of ownership _____

Have you as an individual, or as an organization in which you were a principal, had revoked or suspended in this state or any other state any license to sell beer, wine, or alcoholic liquors?

____ Yes ____ No **If yes, attach explanation.**

Have you been convicted of a crime in South Carolina or any other state?

____ Yes ____ No **If yes, attach explanation.**

SWORN to and subscribed before me this _____ day of _____, year of _____
Notary Public for _____
My Commission Expires: _____
Notary (L.S.) _____
Notary (printed name) _____

This Consent and Waiver shall be effective as of the date set forth on the attached pages until revoked in writing by the ABL-946R completed by the applicant or a principal signing this Consent and Waiver, or until the applicable permit or license is terminated or revoked.

Taxpayer's Signature

STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE
Alcohol Beverage Licensing Section

License and/or Permit Holder:

The Department of Revenue, Alcohol Beverage Licensing Section (hereinafter "ABL") is enclosing a renewal for an ABL license and/or permit. On June 4, 2008, the Governor signed into law Bill Number H4400, collectively known as the S.C. Illegal Immigration Reform Act. Specifically, this law has been codified for "state or local benefits". It is necessary for all principals to submit the following form to the ABL section:

Form ABL-920 - "Verification of Lawful Presence in the United States -- Applicant and Principals"

If all principals have submitted the appropriate form it is not necessary to resubmit another copy **UNLESS** a principal's immigration status or citizenship has changed or expired. Please see reverse side for a copy of a document titled "Frequently Asked Questions: S.C. Illegal Immigration Act" which may answer some of your questions.

For all questions regarding the renewal process contact this office at the number below. An ABL Specialist will assist you.

Sincerely,

South Carolina Department of Revenue
(803) 898-5864

South Carolina Illegal Immigration Reform Act

Frequently Asked Questions

Q. To what licenses or permits does this apply?

A. The SC Illegal Immigration Reform Act form is required for **all** Alcohol licenses or permits.

Q. How does it affect my application?

A. All new applicants that apply as a sole proprietor for an Alcohol Beverage License, of any type or duration, must complete the Verification of Lawful Presence in the United States - Applicant and Principals. All principals of a corporation must complete the Verification of Lawful Presence in the United States - Applicant and Principals.

Q. What documentation will I need?

A. A front and back copy of all immigration documents must be attached. Applications for citizenship or residency are **NOT** accepted.

Q. What if I don't complete the form?

A. Your Alcohol license or permit will be denied.

Q. What forms do I need?

A. A corporate entity (corporation, LLC, LLP or a partnership) is required to complete form **ABL-920, Verification of Lawful Presence in the United States - Applicant and Principals**. All principals of any corporate entity must complete the ABL 920 form in its entirety. Be sure it is notarized. If you are a sole proprietorship, complete form **ABL-920, Verification of Lawful Presence in the United States - Applicant and Principals**. Be sure to have this form completed in its entirety and that the form is notarized.

Q. Where can I get these forms?

A. Forms can be obtained from our website: WWW.DOR.SC.GOV or at the Taxpayer Service Center(s) or Forms Request Line. The South Carolina Department of Revenue maintains a Forms Request Line automated form and document retrieval system by which you may call in using either a fax phone or a regular touch tone phone to order single copy of the form.

Forms Request Line Telephone Number: (803) 898-5320 (in Columbia, South Carolina)
ABL-920 Verification of Lawful Presence in the United States - Applicant and Principals

Q. Do I submit a new ABL-920 each time I renew my license/permit?

A. No, if all principals have previously submitted an ABL-920 or unless the immigration status or citizenship has changed or expired.

Q. What is an A-number?

A. An "A-number" is an Alien Registration Number.

Go to our website WWW.DOR.SC.GOV



You are now able to renew your Alcohol Beverage license permits online by accessing SCBOS - the South Carolina Business One Stop Web site. If you renew online, you will not need to mail in form ABL-565.

Instructions for using SCBOS:

1. Go to **<http://www.scbos.sc.gov>**
2. New Users to SCBOS
 - Create an account and password.*
 - After the welcome screen, select Renewals and enter the file number printed on the top right corner of the renewal form
- Existing Users on SCBOS
 - Login using your name and password
 - After the welcome screen, select Renewals and enter the file number printed on the top right corner of the renewal form
3. Confirm the information; submit to shopping cart; checkout and pay. Visa®, Master Card® and Electronic Funds Withdrawal may be used to pay. There are no additional fees to pay online.
4. Print Receipt.
5. Print temporary ten-day license letter by
 - Selecting the Renewal Activity link underneath the Logout button on the left side of the page
 - Selecting the View icon corresponding to the license that is renewed
 - Selecting Print and the temporary license will be printed

If you have any questions concerning renewals, please call (803) 898-5864.

If you have any questions concerning online renewals, please call SCBOS HELP at (803) 898-5690.



South Carolina Business One Stop

With SCBOS, you can:

- Register your business
- Obtain licenses, permits and registrations
- File and pay business taxes
- Communicate with multiple state agencies
- Link to helpful business resources
- Renew your Alcohol Beverage License

* If you already have an account on Department of Revenue's web site for E-pay, E-sales, E-withholding or DORBOS, you may use the same User Name and Password to log onto SCBOS as a registered user.

If you renew online you will not need to mail in form ABL-565.